

**LOUDONVILLE-PERRYSVILLE EXEMPTED VILLAGE SCHOOLS**

210 East Main Street  
Loudonville, Ohio 44842

**BUILDING USE AGREEMENT**

Organization \_\_\_\_\_ Purpose/Activity \_\_\_\_\_

Area(s) Requested \_\_\_\_\_ Building \_\_\_\_\_

<u>Date(s) Requested</u>	<u>Time</u>	<u>Equipment Needed</u>	<u>Custodian/Cook</u>
_____	_____	_____	_____
_____	_____	_____	_____

Organization Representative	Date	Building Principal	Date
_____	_____	_____	_____

Bill to: \_\_\_\_\_ Telephone No. \_\_\_\_\_

Address \_\_\_\_\_

CHARGES: (Building Administrator shall circle the amount charged)

Auditorium:		
-Commercial	\$75.00 (\$6.00 per hour additional after 4 hours)	
-Non-Commercial	\$30.00 (\$6.00 per hour additional after 4 hours)	
Cafeteria:		
-Budd	\$15.00 (\$4.50 per hour additional after 2 hours)	
-McMullen	\$22.50 (\$4.50 per hour additional after 2 hours)	
-LHS	\$30.00 (\$6.00 per hour additional after 2 hours)	
Gymnasium:		
-LHS-Commercial	\$80.00 (\$16.00 per hour additional after 4 hours)	Custodian \$34.07/hr.
-Non-Commercial	\$30.00 (\$16.00 per hour additional after 4 hours)	(Sunday-\$45.43/hr.)
All Others:		
-Commercial	\$30.00 (\$8.00 per hour additional after 4 hours)	Cook \$29.94/hr.
-Non-Commercial	\$20.00 (\$5.00 per hour additional after 4 hours)	(Sunday-\$39.91/hr.)
Music Room:		
-LHS	\$22.50 (\$4.50 per hour additional after 2 hours)	Treasurer _____
-All Others	\$12.00 (\$4.50 per hour additional after 2 hours)	Custodian _____
Multi-Purpose:		
-LHS	\$30.00 (\$6.00 per hour additional after 2 hours)	Principal _____
Other Classrooms	\$7.00 per hour	Supt. _____
Use of Building	_____ times @ \$ _____ = \$ _____	
Labor	_____ hours @ \$ _____ = \$ _____	Billed _____
	<b>TOTAL</b>	Paid _____

**NOTE: Outside groups that use school property will be required to leave property in clean and orderly condition. Failure to do so will result in additional charges for labor costs related to clean-up.**

(Revised November 2018)

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210 East Main Street  
Loudonville, Ohio 44842

**CONTRACT FOR THE USE OF SCHOOL FACILITIES**

THIS CONTRACT made an entered into at Loudonville, Ohio, by and between the Board of Education of the Loudonville-Perrysville Exempted Village School District hereinafter referred to as "SCHOOL" and

hereinafter referred to as "RENTER".

THAT in consideration of being permitted to use facilities at the Loudonville-Perrysville Exempted Village School District, the Renter agrees to the following terms and conditions:

1. That the following information is true and correct:

FACILITIES REQUESTED \_\_\_\_\_

DATE OF USE \_\_\_\_\_

TIME OF ARRIVAL \_\_\_\_\_ TIME OF DEPARTURE \_\_\_\_\_

NAME OF ORGANIZATION \_\_\_\_\_

ESTIMATED NUMBER OF PERSONS TO USE FACILITIES \_\_\_\_\_

PURPOSE OF USE \_\_\_\_\_

SPECIAL EQUIPMENT REQUESTED \_\_\_\_\_

INDIVIDUAL RESPONSIBLE \_\_\_\_\_

Name

Address

City

State

Zip

Telephone Number

2. That the person affixing his/her signature hereto is the responsible individual who is authorized to sign this contract on behalf of the organization.
3. Permits for use of school facilities do not include the use of recreational equipment, special furniture, visual aid equipment, public address systems, special lighting equipment, or pianos, unless specifically provided for in the agreement. In general, any furniture or equipment which does not require moving from room to room, and which is not locked, may be used by those renting the room.
4. Organizations or groups using school facilities which involve large numbers of people may be required to provide police protection inside and/or outside the buildings and to act as parking lot attendants in sufficient numbers to handle anticipated crowds. Arrangement to be through superintendent's office and billed accordingly.

5. No materials, refreshments, soft drinks or similar items are to be sold or distributed in school facilities unless permission has been granted in arrangements or use of school property.
6. The following are prohibited in all school buildings and on all property owned and operated by the school district:
  - a. the use of tobacco in any form;
  - b. the possession and/or the use of all weapons, firearms and explosive ordnance;
  - c. the possession and/or the use of intoxicants, drugs and alcohol; and
  - d. gambling.
7. The use of inflatable devices (bounce houses, moonwalks, inflatable slides, ball pits, etc.) is prohibited in all school buildings and on all property owned and operated by the school district.
8. Fire and safety regulations of the Board of Education, the local communities, and the State of Ohio must be followed at all times.
9. The activity must be under competent adult supervision at all times.
10. In consideration of being allowed to use the facilities of the Loudonville-Perrysville Exempted Village School District, the undersigned for themselves and all members of their organization as well as the heirs, personal representatives and assigns of any of them, hereby waive all rights to file suit or pursue any other remedy against the Board of Education of the Loudonville-Perrysville Exempted Village School District, its agents or employees to recover damages by reason of personal injury, death or property damage. The undersigned understands and agrees that this document constitutes a waiver of legal rights and voluntarily agrees to the same.
11. In further consideration of being allowed to use these facilities, the undersigned on behalf of himself/herself personally and the organization they represent agrees to indemnify and hold harmless the Board of Education of the Loudonville-Perrysville Exempted Village School District, its agents and employees from any liability for personal injury, death or property damage including costs of suit and reasonable attorney fees that may arise out of such use.
12. Any organization or group using school facilities shall be responsible for any damage done to these facilities, and shall be held liable and responsible to the Board of Education, or its designated agent, for the total amount of the damages.
13. Any organization or group not properly securing these facilities after use will be access an appropriate fee to compensate the school representative required to return to the building for this purpose.
14. The Board may require the renting organization to provide parking attendants, fire and police supervision and liability insurance if the crowd or program warrants it.
15. That on behalf of the above named organization, the undersigned agrees to each of the rules and regulations set forth in this contract.

**WARNING: THIS CONTRACT INVOLVES IMPORTANT LEGAL RIGHTS. READ IT CAREFULLY BEFORE SIGNING.**

RENTER \_\_\_\_\_ Date \_\_\_\_\_

SUPERINTENDENT \_\_\_\_\_ Date \_\_\_\_\_

TREASURER REVIEWED \_\_\_\_\_ Date \_\_\_\_\_