

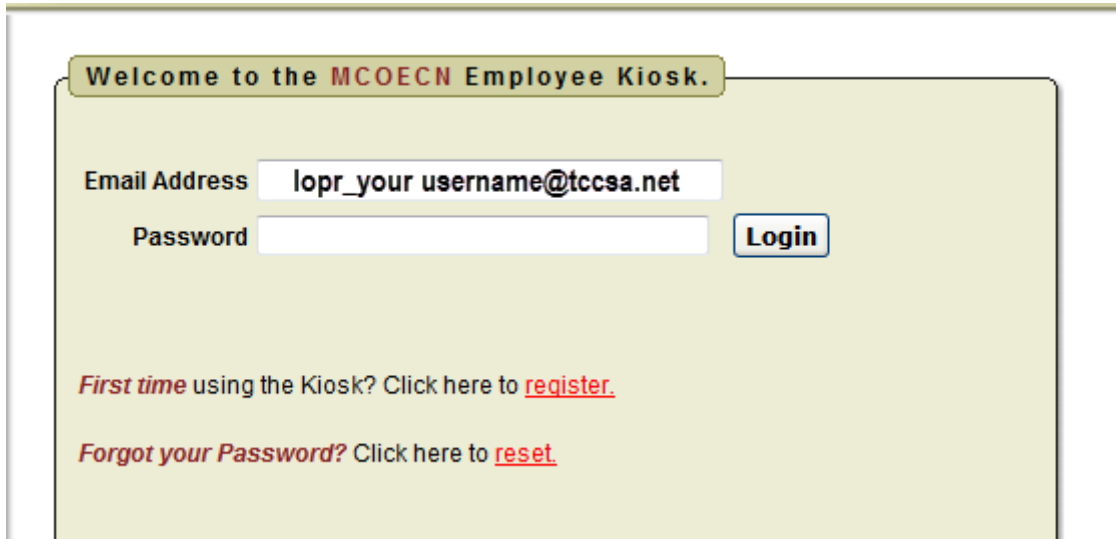
## Loudonville-Perrysville EVSD Employee Kiosk Instructions Logging In

1. Go to the TCCSA homepage- [www.tccsa.net](http://www.tccsa.net)

2. Click on the Employee Kiosk button.



3. Login using your ENTIRE school email address as your username.

A screenshot of the MCOECN Employee Kiosk login page. The page has a light green background. At the top, a yellow banner reads "Welcome to the MCOECN Employee Kiosk." Below this, there are two input fields: "Email Address" with the placeholder text "lopr\_your username@tccsa.net" and "Password". To the right of the password field is a blue "Login" button. Below the input fields, there are two lines of red text: "First time using the Kiosk? Click here to [register](#)." and "Forgot your Password? Click here to [reset](#)."

4. If you have forgotten your password or if you have never logged into the Kiosk click on the appropriate link on the login page.

5. Once you have successfully logged in, check out the following areas:

- Profile (change outdated information)
- Position Details
- Payslip
- Leave Balances