

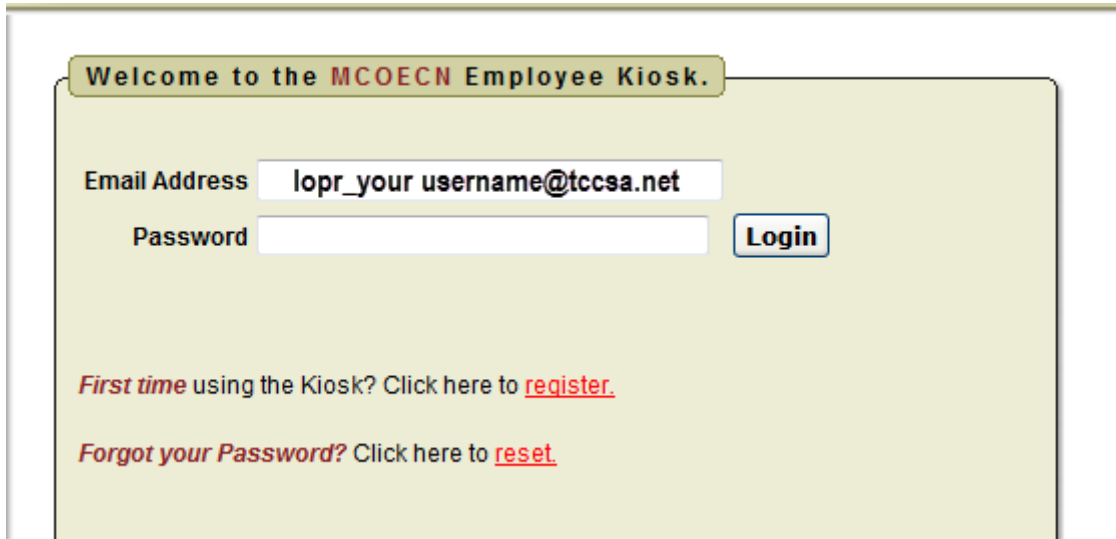
Loudonville-Perrysville EVSD Employee Kiosk Instructions Logging In

1. Go to the TCCSA homepage- www.tccsa.net

2. Click on the Employee Kiosk button.



3. Login using your ENTIRE school email address as your username.

A screenshot of the MCOECN Employee Kiosk login page. The page has a light green background. At the top, a yellow banner reads "Welcome to the MCOECN Employee Kiosk." Below this, there are two input fields: "Email Address" with the placeholder text "lopr_your username@tccsa.net" and "Password". To the right of the password field is a blue "Login" button. At the bottom, there are two red links: "First time using the Kiosk? Click here to register." and "Forgot your Password? Click here to reset."

4. If you have forgotten your password or if you have never logged into the Kiosk click on the appropriate link on the login page.

5. Once you have successfully logged in, check out the following areas:

- Profile (change outdated information)
- Position Details
- Payslip
- Leave Balances