

Loudonville-Perrysville Exempted Village Board of Education
Regular Meeting Minutes
Monday, November 21, 2016
7:00 p.m.

The Loudonville-Perrysville Board of Education met in regular session in the C.E. Budd Conference Room on November 21, 2016. Board Vice-President President, John Carroll, called the meeting to order at 7:00 p.m.

The following members were present when the Treasurer called the roll: Mr. Carroll, Mr. Templeman, Dr. Stinemetz, and Mrs. Adams.

16-93 APPROVAL OF AGENDA/CONSENT AGENDA

Mr. Templeman moved that the Loudonville-Perrysville Board of Education approve the agenda/consent agenda; Mrs. Adams seconded.

- 1) Approved Minutes: Regular Meeting October 10, 2016.
- 2) Approved the Financial Report and the payment of bills for the month of October 2016.
- 3) Approved the following amended appropriations for Fiscal Year 2017:

Fund 022	OHSAA Tournament Fund	\$2,464
Fund 466	Straight A Grant	\$51,500
- 4) Approved medical, prescription, dental and vision rates, a Stop Loss Contract and an Invoicing Addendum with Medical Mutual of Ohio, effective January 1, 2017.
- 5) Approved a Memorandum of Understanding (MOU) with the Ashland County-City Health Department to provide public health services for 2016-2017.
- 6) Authorized the Superintendent and Treasurer to sign an Agreement with Tri-County ESC to provide aide services as soon as the Agreement is prepared.
- 7) Employed the following Certificated/Licensed Long Term Substitutes after having worked 60 consecutive sub days:

Name: Peggy Butler
Effective Date: November 18 – 23, 2016
Long Term Substitute: Mrs. Nicole Spencer – Maternity Leave
- 8) Employed the following as Extended Student Academic Time (ESAT) Instructor at Loudonville High School (7-12) for one (1) hour per day after school for up to three (3) days per week beginning October 27, 2016 through the end of the 2016-2017 school year at the rate of \$23.72 per hour payable from the General Fund.

**Regular Meeting Minutes
Monday, November 21, 2016**

Taylor Haught

- 9) Adjusted the work hours retroactive to 10/24/16 for the following non-certificated/licensed personnel:

Jennifer Baynes – From 7 hrs/day to 6 1/2 hrs/day

- 10) Approved the following stipends for the 2016-2017 school year payable from the OHSAA Tournament Game Fund:

October 20, 2016 Girls Soccer Playoffs

Kelly Seboe – Tournament Manager - \$100

Eric Stoner – Site Manager - \$50

Chris Harris – Ticker Manager - \$25

Patty Forbes – Ticket Taker - \$25

October 24, 2016 Girls Soccer Playoffs

Kelly Seboe – Tournament Manager - \$100

Eric Stoner – Site Manager - \$50

Chris Harris – Ticker Manager - \$25

Beth Ring – Ticket Taker - \$25

- 11) Approved the following pupil activity contracts for the 2016-2017 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Step</u>
Drew Lowery	Volunteer Wrestling	N/A	N/A

- 12) Approved the following individuals as substitutes for classified positions through the end of June, 2017:

Marsha Seibert

Kendra Eikleberry

Roll Call: Aye: Mr. Carroll, Mr. Templeman, Mrs. Adams, Dr. Stinemetz
Mr. Carroll declared the motion carried.

INFORMATION ITEMS

- 1) Members of Cadette Girl Scout Troop 1752 and Mrs. Christine Hunter, Troop Leader, presented the Outdoor Classroom as a donation to the Board of Education. The classroom, located at Loudonville High School, was completed as the Troop's Silver Award Project.

16-94 ACCEPT DONATION

Regular Meeting Minutes
Monday, November 21, 2016

Mrs. Adams moved to accept the Outdoor Classroom, located on Board-owned property, as a donation from Cadette Girl Scout Troop 1752 with the sincere appreciation of the school district for this generous donation; Mr. Templeman seconded.

Roll Call: Aye: Mr. Carroll, Mr. Templeman, Mrs. Adams, Dr. Stinemetz
Mr. Carroll declared the motion carried.

- 2) The following individuals were recognized for their accomplishments, and for representing the Loudonville-Perrysville Exempted Village School District in a positive manner:

Tri County ESC Rotating Children's Art Exhibit
Tristin Shoup - Best of Show (C.E. Budd 5th grader)

Ashland County Visual Showcase
Garrett Staten – Exhibitor (R.F. McMullen 1st grader)
Jaden Reddix – Exhibitor (LJHS 8th grader)

2016 Times-Gazette All-Area Volleyball Team
Shayla Edmondson – Honorable Mention
Erika Leitenberger – Honorable Mention

North Central Ohio Scholastic Soccer Coaches Association Honors (Division III)
Girls:

Nikki Weber – Player of the Year
Laurie Weber – Coach of the Year
Rachel Weber – First Team
Makaylee Zuercher – First Team
Hannah Carroll – Second Team
Carolyn Glaser – Honorable Mention
Stephanie Kline – Honorable Mention

Boys:
Tomas Sanchez – First Team
Dillon Portz – Second Team
Jacob Burgett – Honorable Mention
Joe Henley – Honorable Mention

All-Ohio Soccer Honors
Nikki Weber – First Team All-Ohio (Division III)

Division VI Northeast Inland District Football
Mason Johnson – Honorable Mention
Sam Wittel – Honorable Mention

Ashland County Sports Hall of Fame
Duane Yoder, LHS Class of 1951, 2016 Inductee

Regular Meeting Minutes
Monday, November 21, 2016

- 3) Loudonville Jr. High School (LJHS) has received the 2016 Making Middle Grades Work (MMGW) Top Performing School Recognition for exceeding all schools nationally on the Southern Regional Education Board (SREB) 2016 MMGW Student and Teacher Surveys. LJHS students indicated that the school has an intensive emphasis in Science Curriculum, Engaging Science and Extra Help.

Seventy-one LJHS eighth grade students participated in the 2016 MMGW Student Survey, along with 30,702 eighth-grade students from 242 schools in the SREB MMGW Network. SREB works with its 16 member states to improve public education at every level, from early childhood through doctoral education. Ohio joined the SREB High Schools That Work (HSTW) network in 1998 and the MMGW network in 2002.

- 4) Loudonville High School (LHS) has received the 2016 High Schools That Work (HSTW) Top Performing School in NE Ohio Region. This recognition is based on the performance of LHS 2016 graduates on the national 2016 HSTW Student Survey. LHS exceeded all schools nationally and was a top performing school in HSTW NE Ohio Region in providing students with an intensive emphasis in Extra Help.

Thirty-seven LHS 12th grade students participated in the survey, along with 24,221 students in 16 member states in the Southern Regional Education Board's HSTW national network. SREB works to improve public education at every level, from early childhood through doctoral education. Ohio joined the SREB HSTW network in 1998 and the Making Middle Grades Work (MMGW) network in 2002.

- 5) Dr. Nathan Stinemetz presented the Board of Education with a report on the annual conference of the Ohio School Boards Association.
- 6) Mr. David Hunter provided the Board of Education with a Career Center update (after his arrival at 7:47 p.m.)
- 7) The Board of Education agreed to conduct the annual evaluations of the superintendent and treasurer in Executive Session during the regular meeting to be held on Monday, December 12, 2016.
- 8) Ms. Catherine Puster, Director of Curriculum, Instruction and Assessment, demonstrated the ease and alignment of assessments using Illuminate. In addition, she showed examples of the information that can be obtained from the assessments and other imported data.

16-95 APPROVE PAYMENT OF BILLS

Mrs. Adams moved to approve the payment of bills for Midland Council of Governments for the month of October 2016; Dr. Stinemetz seconded.

Regular Meeting Minutes
Monday, November 21, 2016

Roll Call: Aye: Mr. Carroll, Mrs. Adams, Dr. Stinemetz, Mr. Hunter
Abstain: Mr. Templeman
Mr. Carroll declared the motion carried.

16-96 ACCEPT DONATIONS

Mr. Templeman moved to adopt the following resolution; Dr. Stinemetz seconded.

“Whereas, Ohio Revised Code 3313.17 and 3313.36 authorizes Boards of Education to accept donations; and,

“Whereas, the quality of the education of the present and future students of the Loudonville-Perrysville Exempted Village School District would be seriously and adversely affected without the generous, voluntary donation of property, material, money, and voluntary effort from many members of the School District community; and,

“Whereas, the Loudonville-Perrysville Exempted Village School District has received the following gifts from the following donors for the following purposes:

2 crates of white milk to R.F. McMullen, from the Loudonville Lions Club for students treats and snacks.

1 book in memory of Sammy to R.F. McMullen library, from John Miller.

10 books to C.E. Budd library, from Denise Linkous.

\$100 in books to R.F. McMullen library, from Academic Boosters.

\$410 to Pete Snyder, LHS English teacher, toward ticket and meal expenses for eleventh grade English students to attend AU’s “The Autumn Garden” from Academic Boosters.

\$1500 to Renee Beck, LHS English teacher, for the PBIS (Positive Behavior Intervention System) from Academic Boosters.

\$1800 to John Lance, LHS principal, for end of year awards for grades 7-12 from Academic Boosters.

\$500 to John Miller, Superintendent, toward the cost of the electronic sign at C.E. Budd Elementary School from Academic Boosters.

“Now, Therefore, Be it Resolved by the Board of Education of the Loudonville-Perrysville Exempted Village School District, a majority of its full membership therein concurring, that the gifts/donations described herein are gratefully accepted.”

Regular Meeting Minutes
Monday, November 21, 2016

Roll Call: Aye: Mr. Carroll, Mr. Templeman, Mrs. Adams, Dr. Stinemetz, Mr. Hunter
Mr. Carroll declared the motion carried.

16-97 ACCEPT GRANT FUNDS

Mr. Templeman moved to accept the following grant funds; Mrs. Adams seconded.

Source Ashland County Community Foundation
Project Teacher Mini-Grant
Purpose To assist with the purchase of a plasma cutter for the STEM program in Vocational Agriculture currently being developed as part of the district's participation in a Straight A/STEM Grant with four (4) other rural school districts.
Amount \$750.00
L-P Lead Mrs. Kendra Carnegie

Source Ashland County Community Foundation
Project Judge Michael McKinley
Purpose To fund the C.E. Budd School's *Plan for Responsible Citizenship Development*. Retired Juvenile and Probate Court Judge Michael McKinley established this fund to honor the memory of his late wife, Norma. The purpose of the fund is to encourage schools in Ashland County to initiate citizenship development programs in the middle grades.
Amount \$750.00
L-P Leads Mrs. Beth Ring, Mrs. Lisa Gonzalez and Mrs. Catherine Puster

Roll Call: Aye: Mr. Carroll, Mr. Templeman, Mrs. Adams, Dr. Stinemetz, Mr. Hunter
Mr. Carroll declared the motion carried.

16-98 ADOPT NEW, REPLACEMENT AND REVISED BOARD OF EDUCATION BYLAWS AND POLICIES

Mr. Templeman moved to adopt new, replacement and revised bylaws and policies for the purpose of meeting the requirements of State and Federal law and program requirements of the Ohio Department of Education and the United States Department of Education; Mrs. Adams seconded.

<u>Policy Number</u>	<u>Policy Title</u>	<u>Policy Type</u>
2460.03	Independent Educational Evaluations	New
4162	Drug and Alcohol Testing of CDL License Holders	Revised
5112	Entrance Requirements	Revised
5200	Attendance	Revised

**Regular Meeting Minutes
Monday, November 21, 2016**

5320	Immunization	Revised
7300	Disposition of Real Property/ Personal Property	Revised
9270	Equivalent Education Outside the Schools (Home Schooling)	Revised
1130	Conflict of Interest	Revised
3113	Conflict of Interest	Revised
4113	Conflict of Interest	Revised
6110	Grant Funds (Uniform Grant Guidance)	Revised
6111	Internal Controls	New
6112	Cash Management of Grants	New
6114	Cost Principles - Spending Federal Funds	New
6116	Time & Effort Reporting	New
6325	Procurement – Federal Grants/Funds	New
6550	Travel Payment & Reimbursement	Revised
7310	Disposition of Surplus Property	Revised
7450	Property Inventory	Revised
8500	Food Services	Revised
0100	Definitions	Revised
0167.1	Use of Electronic Mail/Text Messages	Revised
0169.2	Open Meetings/Sunshine Law	Revised
1530	Evaluation of Principals and Other Administrators	Revised

**Regular Meeting Minutes
Monday, November 21, 2016**

1619	Group Health Plans	New/Revised
1619.01	Privacy Protections of Self-Funded Group Health Plans	Revised
1619.03	Patient Protection and Affordable Care Act	New
2460	Special Education	Revised
3419	Group Health Plans	New/Revised
3419.01	Privacy Protections of Self-Funded Group Health Plans	Revised
3419.03	Patient Protection and Affordable Care Act	New
3420	Health Insurance Benefit	Delete
4419	Group Health Plans	New/Revised
4419.01	Privacy Protections of Self-Funded Group Health Plans	Revised
4419.03	Patient Protection and Affordable Care Act	New
4420	Health Insurance Benefit	Delete
5830	Student Fund-Raising	Revised
6605	Crowdfunding	New
6700	Fair Labor Standards Act (FLSA)	Revised
8330	Student Records	Revised
9700	Relations with Special Interest Groups	Revised
7540	Technology	Revised
7540.01	Technology Privacy	Revised
7540.02	Web Content, Services and Apps	Revised

Discussion was held regarding a few of the policies. Mr. Hunter and Mr. Carroll asked if the board could vote on the policies at the December meeting. Mr. Miller explained that a

Regular Meeting Minutes
Monday, November 21, 2016

lot of the policies need approved at this meeting. Mrs. Adams requested copies of the policies in question.

16-99 AMEND POLICY RESOLUTION

Mr. Hunter moved to pull the following policies from the resolution; Mrs. Adams seconded.

1530, 6605, 5830, 9700, 6111, 6112, 6114, 6116 and 6325

Roll Call: Aye: Mr. Carroll, Mr. Templeman, Mrs. Adams, Dr. Stinemetz, Mr. Hunter
Mr. Carroll declared the motion to amend carried.

Roll Call: Aye: Mr. Carroll, Mr. Templeman, Mrs. Adams, Dr. Stinemetz, Mr. Hunter
Mr. Carroll declared the original motion carried as amended.

**16-100 RESOLUTION RESCINDING BOARD AGENDA ITEM 16-70 AND EMPLOYING
SUBSTITUTE PERSONNEL**

Mr. Templeman moved to adopt the following resolution; Dr. Stinemetz seconded.

WHEREAS, Agenda Item No. 16-70, carried by majority vote of the Board on July 11, 2016, conditionally provided for the hiring of Troy Stimpert as an elementary teacher (Grade 4 Math and Science) on a one-year limited contract for the 2016-2017 school year at a salary of \$32,735 (BA Step 0), contingent upon Mr. Stimpert providing all required pre-employment documents and test scores.

WHEREAS, Mr. Stimpert has not yet received a teacher license from the Ohio Department of Education, a pre-employment condition to being hired as a teacher.

WHEREAS, without the required licensure, the Teacher's Limited Contract between the Board of Education of Loudonville-Perrysville Exempted Village School District of Loudonville, Ohio and Troy Stimpert (Attached as Exhibit "A") has no legal effect pursuant to Ohio Revised Code 3319.30 and Ohio state law.

WHEREAS, Mr. Stimpert was awarded a 1 Year Long Term Substitute Middle Childhood (4-9) License from the State of Ohio Department of Education, for the Teaching Fields of Science and Social Studies, effective July 1, 2016 through June 30, 2017. (Attached hereto as Exhibit "B").

WHEREAS, Mr. Stimpert's services as a substitute teacher were needed from the dates of August 22, 2016 through November 9, 2016, and Mr. Stimpert provided those needed services for the Board.

WHEREAS, Mr. Stimpert is entitled to compensation for the substitute services provided in the District from August 22, 2016 through November 9, 2016, and has already been compensated in the amount of \$6,295.20 for the work days he has performed as a substitute teacher, which compensation reflects the special circumstances of the substitute assignment and exceeds the statutory minimum salary

Regular Meeting Minutes
Monday, November 21, 2016

for substitute services provided for under Ohio Revised Code 3319.10 for all days of service.

THEREFORE, BE IT RESOLVED by the Loudonville-Perrysville Exempted Village Board of Education that Agenda Item No. 16-70, approved on July 11, 2016, and the corresponding Teacher's Limited Contract (Exhibit "A") are hereby rescinded.

THEREFORE, BE IT FURTHER RESOLVED by the Loudonville-Perrysville Exempted Village Board of Education that the hiring of Troy Stimpert as a substitute teacher effective August 22, 2016 through November 9, 2016, and the related compensation of \$6,295.20 for the work days performed as a substitute teacher are hereby declared a proper public use of funds and are therefore ratified and approved by the Board.

Roll Call: Aye: Mr. Carroll, Mr. Templeman, Dr. Stinemetz, Mr. Hunter
Abstain: Mrs. Adams
Mr. Carroll declared the motion carried.

16-101 ACCEPT RESIGNATION OF NON-CERTIFIED/LICENSED PERSONNEL

Mr. Templeman moved to accept the resignation of Mrs. Amy Spreng, technology aide, effective April 1, 2017; Mr. Hunter seconded.

Roll Call: Aye: Mr. Carroll, Mr. Templeman, Mrs. Adams, Dr. Stinemetz, Mr. Hunter
Mr. Carroll declared the motion carried.

16-102 ACCEPT RESIGNATION OF NON-CERTIFIED/LICENSED PERSONNEL

Mr. Templeman moved to accept the resignation of Mrs. Kelly Fetzer, cafeteria cook/aide, effective November 30, 2016; Dr. Stinemetz seconded.

Roll Call: Aye: Mr. Carroll, Mr. Templeman, Mrs. Adams, Dr. Stinemetz, Mr. Hunter
Mr. Carroll declared the motion carried.

16-103 APPROVE SUPPLEMENTAL SALARY POSITIONS

Mr. Templeman moved to approve the following contracts for supplemental positions for the 2016-2017 school year; Mrs. Adams seconded.

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Step</u>
Traci Cooper	HS Drama Club (Spring)	\$1,249	3
Caleb Stout	Vocal Musical Director	\$694	1
Josh Miller	Volunteer Ski Club	N/A	N/A

Roll Call: Aye: Mr. Carroll, Mr. Templeman, Mrs. Adams, Dr. Stinemetz, Mr. Hunter
Mr. Carroll declared the motion carried.

Regular Meeting Minutes
Monday, November 21, 2016

16-104 REAPPOINT LOUDONVILLE PUBLIC LIBRARY TRUSTEE

Mr. Templeman moved to re-appoint Mrs. Nancy Heller to the Board of Trustees of the Loudonville Public Library for a term of seven (7) years, commencing January 1, 2017, and ending December 31, 2023; Dr. Stinemetz seconded.

Roll Call: Aye: Mr. Carroll, Mr. Templeman, Mrs. Adams, Dr. Stinemetz, Mr. Hunter
Mr. Carroll declared the motion carried.

16-105 ADJOURNMENT

Mr. Templeman moved to adjourn; Mrs. Adams seconded.

Roll Call: Aye: Mr. Carroll, Mr. Templeman, Mrs. Adams, Dr. Stinemetz, Mr. Hunter
Mr. Carroll declared the motion carried.

The meeting adjourned at 8:38 p.m.



President



Treasurer