

**APPLICATION FOR PRE-APPROVAL OF CEU/PDU CREDIT  
OR  
APPLICATION FOR SEMESTER CREDIT  
Loudonville-Perrysville Exempted Village Schools**

- \* *Member must have an approved IPDP on file.*
- \*\* *A copy of the IPDP must be submitted with each application.*
- \*\*\* *Member must get pre-approval for other approved professional development activities and must get pre-approval for Continuing Education Units that have not been endorsed by the LPDC.*

Name of Applicant \_\_\_\_\_

**FILL OUT SECTION THAT APPLIES TO TYPE OF WORK:**

Section 1 – *Semester Hour:* Coursework for semester hours must meet the Standards and Guidelines for Professional Development. Coursework must be taken at an accredited college or university. A transcript will be submitted to LPDC upon completion of course.

Name of Course \_\_\_\_\_

Name of College or University \_\_\_\_\_

Number of Hours \_\_\_\_\_ Date of Application \_\_\_\_\_

Section 2 – *Continuing Education Units (CEU's)* – 10 contacts hours = 1 CEU  
CEU activities must meet the Standards and Guidelines for Professional Development.  
CEU activities must pre-approved by the LPDC and specific procedures for acceptance by LPDC must be followed.

Name of CEU Activity \_\_\_\_\_

Name of Organization, Institution or Company Providing CEU Activity:  
\_\_\_\_\_

Number of contact hours \_\_\_\_\_ Date of Pre -approval \_\_\_\_\_ Initial \_\_\_\_\_

Date of Final Application \_\_\_\_\_

Section 3 – *Other Approved Professional Development Activities* – 1 PDU = .1 CEU  
Other approved Professional Development Activities must meet Standards and Guidelines for Professional Development. Individuals designing “other activities” must prepare and submit to the LPDC for prior approval a proposal outlining the planned activities and the number of Professional Development Units (PDU's) requested.

Name of Activity \_\_\_\_\_  
(attach proposal)

Number of PDU's \_\_\_\_\_ Date of Pre -approval \_\_\_\_\_ Initial \_\_\_\_\_

Date of Final Application \_\_\_\_\_